

# HJALTLAND HOUSING ASSOCIATION LTD

## ASSOCIATION MEMBERSHIP

Hjaltland Housing Association is a voluntary non-profit making body, committed to providing quality homes for people in housing need.

Hjaltland promotes membership by circulating information on membership to tenants, community councils and representative groups, housing advice agencies and the local authority. Information will be disseminated by contact with tenants and applicants, newsletters, leaflets and newspapers.

All Hjaltland tenants over the age of sixteen have the right to become members of the Association.

Hjaltland operates an open door policy and anyone else over the age of eighteen living in Shetland who is concerned about housing or who has expertise useful to Hjaltland or who wishes to be housed by Hjaltland may apply to become a member. Organisations, such as Community Councils, Residents Associations etc, are also welcome to apply.

Membership of Hjaltland brings the opportunity of being involved in what the Association does and how it is run.

To join applicants should contact Hjaltland for an application form which you should return together with £1 to the Chairperson at the Association offices. Every application is considered by the Management Committee at its next meeting after the application is received.

Once approved as a Member you get: -

- A certificate of Membership
- A copy of Hjaltland's rules
- Regular Newsletters, Annual Reports and Accounts
- Other relevant information

Membership allows you to: -

- Attend general and special meetings
- Stand for, nominate and vote in elections for members of the Management Committee
- Have your say in how the Association is run
- Have your say on the services the Association offers

To ensure that you have a full opportunity to participate Hjaltland will

- publicise general meetings at least 14 days before the meeting
- circulate information so you can make informed decisions
- make every effort to hold general meetings at times and locations suitable and accessible to all members
- keep Members informed of major developments affecting Hjaltland
- actively promote opportunities to serve on the Management Committee
- encourage you to observe Committee Meetings.

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In addition, formally constituted Tenants' Associations have the right to nominate one of their number to attend the Association's Committee of Management meetings.

Membership will be refused if you reside outwith Shetland or if you are a representative for a Member that is a "body corporate" or exceptionally where the Management Committee agree that granting Membership would compromise the interests or independence of the Association. Where Membership is refused reasons for refusal will be given in writing within two working days of the Management Committee's decision. An unsuccessful applicant may appeal the decision within two weeks by contacting the Secretary and obtaining confirmation in writing for a further hearing by the Management Committee at their next meeting.

Your Membership will only be brought to an end:

- By you advising that you wish to give up membership
- By you failing to advise a change of address within three months
- By being expelled in accordance with the Rules
- By your death.

# HJALTLAND HOUSING ASSOCIATION LIMITED

## APPLICATION FOR MEMBERSHIP

I, \_\_\_\_\_ (Full Name)

wish to apply for membership of Hjalmland Housing Association Ltd and have my name entered in the Register of Members of the Association.

**I understand that membership is not a condition of receiving a tenancy.**

I am over 18 years of age and am/am not a tenant of the Association.

I enclose £1 for one non-returnable share which carries no right to any interest, dividend or bonus.

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_

### Address

We would be grateful if you would also answer the following questions which will help us build up a library of skills and experience to call upon and ensure that we are representative of the community.

Are you or have you been a  
Tenant  
Local resident  
Councillor  
Community Councillor  
Other

What is your Date of Birth? \_\_\_\_\_ Ethnic Origin? \_\_\_\_\_ M/F

Do you have a Disability? If yes, please state

What are your work skills?

Do you have voluntary work experience? Please state.

Do you have any other skills/experience you think are relevant?