

Instruction to your Bank or Building Society to pay by Direct Debit.

Please fill in the whole form and send it to Hjalmland Housing Association Ltd in the prepaid envelope provided.

Name and full postal address of your Bank or Building Society

To: The Manager	Bank/Building Society
Address	
	Postcode

Name(s) of Account Holder(s)

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Branch Sort Code

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Bank / Building Society account number

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Originator's Identification Number

6	0	0	2	0	0
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HHA Reference

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Instruction to your Bank or Building Society

Please pay Hjalmland Housing Association Ltd Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Hjalmland Housing Association Ltd and, if so, details will be passed electronically to my Bank / Building society.

Signature(s)

Date

Banks and Building Societies may not accept Direct Debit instructions for some types of account

This guarantee should be detached and retained by the payer.

The Direct Debit Guarantee



This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debits.

If there are any changes to the amount, date or frequency of your Direct Debit Hjalmland Housing Association Ltd. will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request Hjalmland Housing Association Ltd. to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

If an error is made in the payment of your Direct Debit by Hjalmland Housing Association Ltd. or your Bank or Building Society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.

If you receive a refund you are not entitled to, you must pay it back when Hjalmland Housing Association Ltd. asks you to.

You can cancel a Direct Debit at any time by simply contacting your Bank or Building Society. Written confirmation may be required. Please also notify us.